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| **Actual Expenditure Form** |
| *Please use this form to record all expenditure made using your grant from The Barakat Trust and submit it along with your final report. In most cases there will be no doubt in which country a given item of expenditure was made but, in case of doubt (e.g. with a purchase made online), please give the trading address of the company that appears on the receipt. Please complete both sections A and B* |
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| **Section A: Actual expenditure breakdown by item** |
| *Please use this table to give us full details of way in which you have spent your grant from the Barakat Trust (add rows as necessary).* |
| **Item** | **Receipt number** | **Date** | **Country** | **Amount in local currency** | **Amount in GB Sterling** |
| *e.g. Pyramids Luxor Hotel: 1 double room* | *001* | *25/04/2018* | *Egypt* | *EGP 221.28* | *£12.50*  |
| *e.g. Taxi (Luxior to Aswan)* | *002* | *26/04/2018* | *Egypt* | *EGP 400* | *£16.54*  |
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| **TOTAL in GB Sterling** | **£0.00**  |
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| **Section B: Actual expenditure breakdown by country** |
| *Use this section to record your expenditure breakdown by country* |

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| **Name of Country** | **Total Expenditure in GB Sterling** |
| *e.g. Scotland* | *£321.45* |
| *e.g. Egypt* | *£1,234.56* |
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| **TOTAL in GB Sterling** | **£0.00** |
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